# HOUSING FORM FOR INDIVIDUALS

euro PCR Paris
25th to 28th May 2010

**You can consult list of hotels, locations, availabilities and book your hotel accommodation online on: www.europcr.com**

## PARTICIPANT (Please type or print clearly)

☐ Mr ☐ Mrs ☐ Ms ☐ Prof ☐ Dr

Last name _____ First name _____

E-mail (mandatory) _____ @ _____

Address _____

Postcode _____ City _____ Country _____

Phone _____ Fax _____
*(Please include international dialling codes)*

## HOUSING (Requests will be handled on a first-come, first-served basis)

Check-in date 05|10 Check-out date 05|10 Number of nights ___

You can consult list of hotels, locations, availabilities and book your hotel accommodation on: **www.europcr.com**

**Type of room**

☐ Single ☐ Double ☐ Twin (2 separated beds)

CARLSON WAGONLIT VOYAGeS will reserve a hotel following your budget : ☐Up to 300 € ☐300 € to 390 € ☐Over 390 €

The rates mentioned are net and indicative for 1 night including breakfast, on a single room basis, during the period of the Congress (24th to 28th May 2010). Any extra night will be submitted to availability and rate validation from the hotel.

**Comments special requirements:** _____

## PAYMENT (In euros only)

☐ 400 € (deposit) ☐ Full prepayment (credit card only)

☐ **Cheque** (accepted until 1st April 2010, payable to COMeVAT/Carlson Wagonlit Voyages)

☐ **Credit card**

I, the undersigned _____ authorise COMeVAT/ Carlson Wagonlit voyages
*(Cardholder's name)*
to debit the credit card account hereafter.

☐ American express ☐ Visa/eurocard/MasterCard ☐ Diner's Club

N° _____ Exp. date _____

Card Verification Code (CVC): _____
*3 digits for Visa on the back of the Visa Card or 4 digits for Amex*

Cardholder's signature:

☐ **Bank Transfer**
Accepted until 1st April 2010
Please join a copy of the bank transfer / the name of the participant has to be indicated on the bank transfer. COMeVAT/Carlson Wagonlit Voyages will not cover the bank transfer fees

Bank details:
BNP Paris Maine Monparnasse /COMeVAT Virement / Cellule congrés 83/878
Code banque : 30004 / code guichet : 00274
n° de compte : 00010008770 / CLe RIB : 58
code IBAN : FR 7630004002740001000877058

## PAYMENT AND CANCELLATION POLICY

- Reservations not fully paid **by 1st April 2010** will be automatically cancelled. Deposits will not be refunded.
- After **1st April 2010**, new reservations will be accepted only with full credit card prepayment.
- All extra must be paid directly to the hotel
- Cancellations received before **1st March 2010** : No penalty
- Cancellations received between **2nd and 31st March 2010** : 400 € penalty
- Cancellations received after **1st April 2010** : The whole stay will be charged
- Cancellations/Refund requests must be submitted in writting. Refund requests will be accepted according to the postmark/fax date
- No Show will be fully charged

*I understand that by signing this form, I accept the above conditions.*

*Date* _____ *Signature* _____

## HOUSING FORM SUBMISSION *(before 1st May 2010)*

**Send to:**

Carlson Wagonlit Voyages

Carlson Wagonlit voyages - c/o Europa Organisation
22, rue de la Pomme - 31000 Toulouse - France
**Fax: +33 5 34 45 12 39**
**E-mail: hotel-pcr@europa-organisation.com**

LI N°31950026 Assurance Zurich Ireland limite - Garant : APS

***Incomplete forms will not be processed***

***This form is for one person only***